



# SCHOOL HANDBOOK 2026



WELCOME  
TO  
WALKERVALE  
STATE SCHOOL



*The staff,  
students, parents  
and carers  
welcome you to  
our school*



**D Block  
Specialist  
Rooms**



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# ADMINISTRATION TEAM

<b>Ken Peacock</b>	Principal
<b>Sheree McMahon</b>	Deputy Principal
<b>Natalie Chase</b>	Head of Special Education Services
<b>Veronica Walker</b>	Head of Special Education Services (1 day per week)
<b>Sharyn Batt</b>	Head of Department – Curriculum
<b>Kylie Clarke</b>	Business Manager
<b>Ashlee Closter</b>	Administration Officer
<b>Kathryn Kurz</b>	Administration Officer



## 2026 TERM DATE

Term 1	Tuesday 27 January – Thursday 2 April	10 weeks
Term 2	Monday 20 April - Friday 26 June	10 weeks
Term 3	Monday 13 July - Friday 18 September	10 weeks
Term 4	Tuesday 6 October - Friday 11 December	10 weeks

## STUDENT FREE DAY

Friday	4 <sup>th</sup> September 2026
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## CONTACT DETAILS

Postal Address	<b>Walkervale State School</b> PO Box 4349 BUNDABERG SOUTH Q 4670
Street Address	1/7 Brillante Crescent WALKERVALE Q 4670
Phone	07 41 555 666
Student Absence Number	07 41 555 660 (24-hour service)
Facebook	<a href="https://www.facebook.com/walkervaleless">https://www.facebook.com/walkervaleless</a>
Website	<a href="http://walkervaleless.eq.edu.au">http://walkervaleless.eq.edu.au</a>
Student Absence Email	<a href="mailto:Absence@walkervaleless.eq.edu.au">Absence@walkervaleless.eq.edu.au</a>

## OFFICE HOURS

**Monday – Friday 8:00am – 3:45pm**

## DAILY ROUTINE

**Students are expected to arrive at school between 8:30am and 8:45am.** ALL students who arrive before 8:30am MUST go directly to the Covered Area near 3-4 Eating.

8:30am	Move to designated class area
8:45am	First Bell (Learning commences)
10:55am – 11:35am	First Break
1:05pm – 1:45pm	Second Break
3:00pm	School finishes

Students are not permitted to leave the school grounds during the day unless a note is received from the parent/carer and the student is signed out at the office by a parent/carer. If a support worker is collecting, student, they must be signed out at the office.



# WALKERVALE STATE SCHOOL

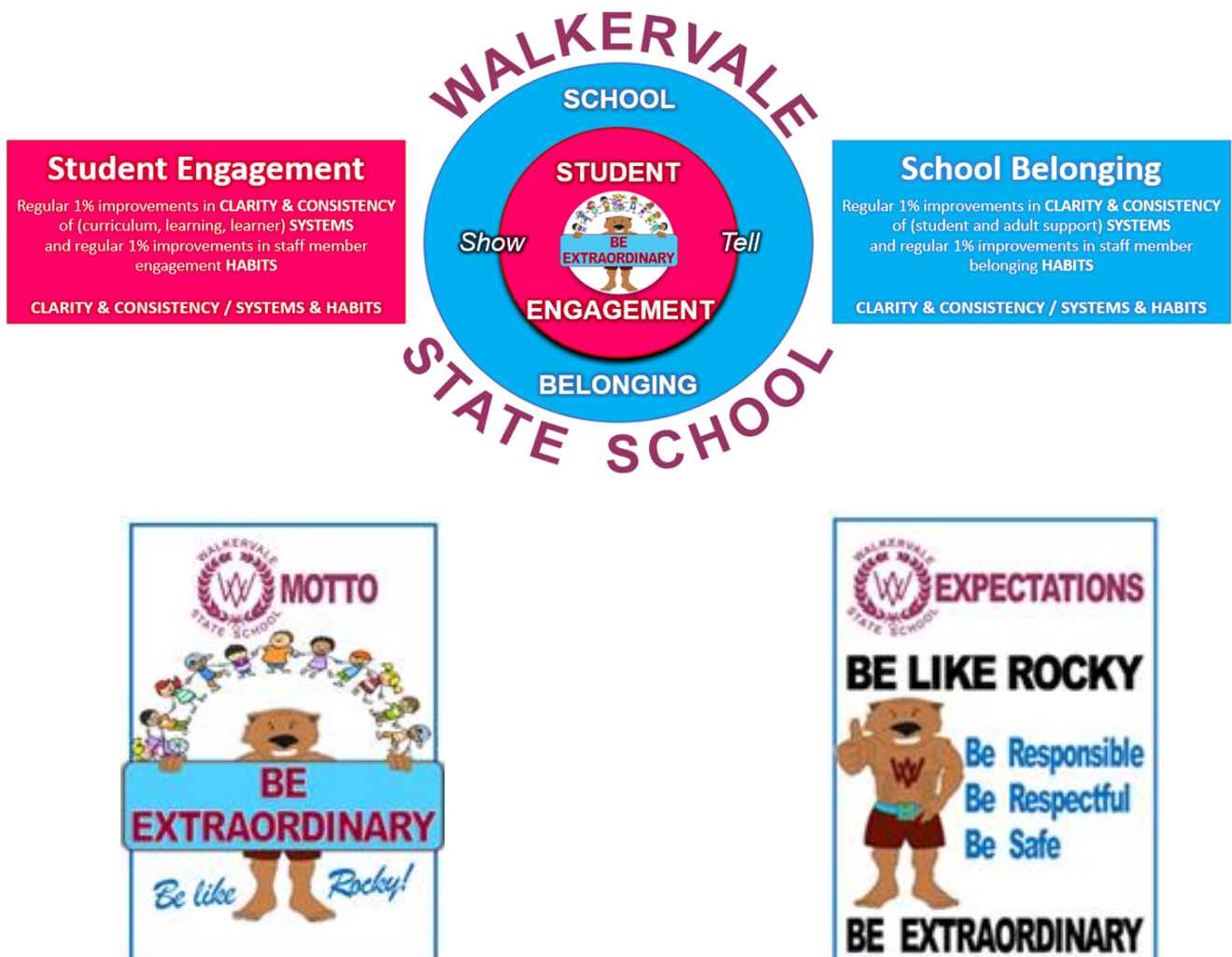
## BELIEF STATEMENT

Walkervale State School has a belief statement that is based on our school's Motto, Expectations and Vision. Our belief statement aligns with the Education Department's Education Strategy.

### WALKERVALE STATE SCHOOL BELIEF STATEMENT

- ✓ Know how each student learns; that they can achieve and be their extraordinary
- ✓ Have high expectations and encourage every person so that they know they belong
- ✓ Engage students in their learning through differentiated teaching and equitable support
- ✓ Together build a welcoming, inclusive education environment where culture and diversity is valued

STUDENTS, STAFF, PARENTS, CARERS, COMMUNITY



# ACCIDENT INSURANCE COVER FOR STUDENTS

Parents are advised that the Department of Education and Training **does not have Student Accident Insurance cover for students**. Therefore, if your child is injured at school or in a school activity such as a camp or excursion, as a result of an accident or incident, all costs associated with the injury, including medical costs, is the responsibility of the child, parent or caregiver. Some medical costs may be covered by Medicare. If parents have private health insurance, some costs may also be covered through the private health insurance. Any other costs would be incurred by the parents.

## ADMINISTRATION OF MEDICATION

Parents must complete a **Consent to administer medication** form for medical conditions requiring the administration of medication at school, including over-the-counter medications such as Panadol, cough syrup, cold and flu tablets.

Parents/carers must ensure prescribed medication is provided in the original container with an attached prescription pharmacy label which constitutes a medical authority, and includes:

- student name
- dose
- time the medication is to be taken
- other relevant directions for use e.g. whether medication is to be taken with food.

Staff will:

- ensure the medication administration sign off sheet is completed after every administration of medication
- ensure all medications are directly dispensed from the original container to the student for whom the medication is intended
- ensure the expiry date is always checked to ensure that the medication being administered is not out of date
- ensure medications administered at an extended school activity, such as a school camp or excursion, are administered under the same conditions as at school. Where possible, tablet medication is to be supplied in a blister pack for the purpose of safe administration on a school camp.
- return unused doses of any medications to the parent/carer:
  - when the student no longer requires the medication
  - at the conclusion of the extended school activity
  - at the end of the school year
- ensure emergency first aid procedures for potentially life-threatening situations resulting from asthma, anaphylaxis, diabetes and epilepsy or other identified conditions are given priority and follow best practice, i.e. the use of emergency health plans.

# ATTENDANCE

## Every day counts at our school

Every student should have 95% or better attendance each term (2 days away or less each term), - see Rocky's Attendance Target brochure – included in enrolment package

Our school encourages all parents/carers and members of our community to improve student attendance.

Every Day Counts has four key messages:

- all children should be enrolled and attend school on every school day
- schools should monitor and create ways to improve attendance in schools
- attendance is the responsibility of everyone in the community
- children may find themselves in unsafe situations if they choose not to attend or skip school.

While most students attend school consistently, there are a number of students who are absent from school without an acceptable reason and this may harm their education.

**Going shopping, visiting family, staying up late and being tired or extending school holidays are not acceptable reasons to be away from school. Research shows that if your child has a record of good attendance, they are more likely to stay in school and their life choices are improved in adulthood.**

**If your child is away, you need to let the school know the reason by phoning the 24-hour Student Absence Line 4155 5660 on the day, email [Absence@walkervaleless.eq.edu.au](mailto:Absence@walkervaleless.eq.edu.au) or send a note when they return to school.**

Parents can apply for an exemption from Compulsory Schooling and Compulsory Participation when their child cannot attend or it would be unreasonable in all the circumstances for their child to attend school or participate in an eligible option for a period of more than 10 consecutive school days. Situations where an application for an exemption may be made include:

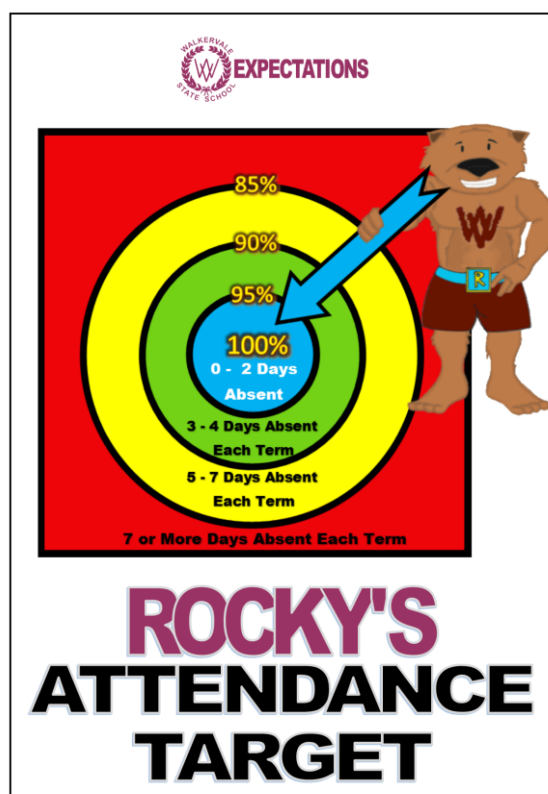
- Illness
- Family reasons
- Cultural or religious reasons

Parents are to complete an Application for Exemption at the office for Principal approval for absences more than 10 school days prior to the extended absence commencing.

## Early Departure and Late Arrival

School starts at 8:45am each day and rolls are marked at 9:00am and then again at 1:45pm. If your child arrives at school after 9:00am they must go directly to the office and collect a late slip. Late arrivals will be recorded on our school management system.

If you need to collect your child from school early, you must go directly to the office and arrange for an early departure slip for your child. Students must also be signed out from the office for appointments.



## SCHOOL STARTS AT 8:45AM



# BUS TRAVEL

Staff are on duty to monitor students and escort students to buses each afternoon. Bus company contact details are available from the school office.

Further details regarding bus travel can be found at <http://education.qld.gov.au/students/transport/>.

## Student behaviour while travelling on public transport

Parents and carers play an important role in teaching children about behaviour expectations when travelling on public transport.

While most students are responsible, respectful and safe when travelling by public transport, a few misbehaving students can make it an unpleasant journey for all commuters.

The *Code of Conduct for School Students Travelling on Buses* sets out the rights, roles and responsibilities of students, parents and carers and bus drivers to ensure a safe and enjoyable trip to and from school.

To keep our students happy and safe, parents and carers are encouraged to discuss expected student behaviour with their children, including:

- behaving **responsibly** at all times while on the bus
- waiting for the bus in an orderly manner
- using only designated bus stops
- showing **respect** for other passengers, staff on bus duty, the driver and their property
- behaving **safely** when waiting for the bus and using caution when getting on or off the bus
- following directions of staff on duty when waiting for the bus and of the driver in case of an emergency or a breakdown



The Code was developed in consultation with the Department of Education and Training, police, bus operators and parent groups.

# CASH COLLECTION

Money is collected in the Administration Office. Our preferred method of payment is BPOINT for convenience and efficiency. However, we also accept EFTPOS and cash payments. If you choose to send money with your child, please ensure it is placed in an envelope clearly labelled with the student's full name, class, and the purpose of the payment.

## Refund Guidelines

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, both curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the Parents' and Citizens' Association.

If a parent/carer wishes to apply for a refund due to their child's non-participation in an extra-curricular activity, they may do so by completing a Request for Refund form available from the school office. Where possible, the request should include the receipt relating to the payment for which a refund is being sought. **Refunds for excursions / camp activities / sport should be claimed within one week following the event.**

It is preferred that refunds be made as a credit against the student's account at the school, and used to offset any future charges.

Department of Education and Training policy references:

Education (General Provisions) Act 2006

SCM-PR-002: School Excursions

FNM-PR-019: State Education Fees



## CHAPPY STELLA



A school-based chaplaincy service forms part of our student welfare activities offered at Walkervale State School. Our school Chaplain complements the school's Student Welfare team. Our chaplaincy program is managed by Scripture Union Queensland. The program offered by the school is a pastoral care program and therefore inclusive of and shows respect for all religious, spiritual and non-religious beliefs in the community. Participation in any programs offered by our chaplain is voluntary.

## CURRICULUM OFFERINGS

The Australian Curriculum is the curriculum being implemented at Walkervale for all 8 learning areas: English, Maths, Science, HASS, The Arts (includes Music), Health & Physical Education, Technologies and Languages (Japanese). It sets consistent national standards to improve learning outcomes for all young Australians. The Australian Curriculum covers the core knowledge, understanding, skills and general capabilities important for all Australian students. It describes the learning entitlement of students as the foundation for their future learning, growth and active participation in the Australian community.

The Australian Curriculum clearly states what all young Australians should learn as they progress through their schooling.



The allocation of teaching time for these curriculum areas is dependent upon the year level your student is in. The minimum subject allocation per week is as follows:

	<b>Prep – Year 2</b>	<b>Year 3-6</b>
<b>English</b>	7 hours	7 hours (Year 3), 6 hours (Years 4-6)
<b>Mathematics</b>	5 hours	5 hours
<b>Science</b>	30 minutes	1 hour 45 mins
<b>HASS</b>	30 minutes (Prep)	1 hour 30 mins (Years 3 & 4)
<b>HASS</b>	45 minutes (Years 1-2)	2 hours (Years 5 & 6)

Specialist lessons are delivered to all year levels for Health and Physical Education, Music and for Year 5 and 6 students, Languages is also taught. Our Head of Department - Curriculum, Sharyn Batt supports teachers with the curriculum implementation at Walkervale State School.

## DIGITAL TECHNOLOGY

From Prep to Year 6, Digital Technology lessons aim to develop knowledge, understanding and skills to enable students to:

- investigate, design, plan, create and evaluate digital solutions
- represent and use data effectively
- use technology in a safe, ethical and respectful manner; and
- be more confident in using digital technologies as they move to the future.

## DOGS ON PREMISES

Please be considerate of student safety and do not bring dogs on to the school grounds, even if on a leash. Walkervale SS has its own school support dog "Jude". This dachshund is owned by teacher Kate Cook and both Jude and Kate have undergone training and regular risk assessments to ensure student safety.



Miss Cook & Jude

## EMERGENCY CONTACT

Families are asked to ensure that all emergency contact details are correct and current at all times. If you change your phone number, home address, email address, or emergency contacts please notify the office as soon as possible so these details can be updated.

## EXCURSIONS AND CAMPS

Excursions and camps are planned as part of our curriculum. As these activities are educational and support the learning within the unit of work, attendance at curriculum-based excursions is compulsory. Leadership camps and excursions in Year 5 and 6 are earned privileges. Should you require assistance for your student to attend you should discuss this with the Principal. Parents/Carers will be notified by the school well in advance of camps and excursions occurring. The P&C approves the camps and excursions each year.

## EXTRA CURRICULA ACTIVITIES

### Choir

Our School Choral Program provides all students with a positive singing experience. The Choral Program caters for vocalists of all skill levels, in years 1-6.

Students do not have to audition for the choir but participation requires a full year commitment, and attendance at all rehearsals is expected. Students will sing songs in unison and develop their 2 part singing skills. We explore a variety of music genres, develop performance skills and improve our sight reading abilities.

Our choirs participate in many community events and competitions, including Choral Fanfare, Bundaberg Eisteddfod, Moore Park Beach Arts Festival, Burnett Heads Lighthouse Festival and Pageant of Lights.

### Club Move

Club Move is a lunchtime option for students wanting to commit to our movement and dance group. It is a fun activity that is open to all interested girls and boys in Years 2-6.

Club Move aims to develop:

- each child's coordination and skills through movement and dance
- self-confidence and self-esteem to perform and enjoy stage work
- friendship and group work skills through a shared interest in dance
- an increased awareness of performance elements including costuming and stage presence.



## GUIDANCE OFFICER

**Mr Brad Condon** is the Guidance Officer who works in our school. Referrals to the Guidance Officer are usually made through the Student Learning and Welfare (SLaW) Committee. Classroom teachers will usually discuss concerns regarding your child with you prior to a referral to the Guidance Officer.



*Mr Brad Condon  
Guidance Officer*

# HATS

All students must wear a maroon school hat for play and outdoor sporting activities. Our school tuckshop sells Walkervale School bucket hats for \$20.00 each.

## HEAD LICE

Parents/Carers are responsible for the detection and treatment of head lice on their children. Schools take into account that the main route of transmission for head lice is head-to-head contact and promote general measures that help in the prevention of infestations. Students suspected of having live head lice or eggs present in their hair are not removed from class or school. Such students are provided with information to take home to their families to assist in treating head lice. All Parents/Carers will then be alerted of the presence of head lice.

### Conditioner and combing treatment

You **CAN** effectively treat head lice without using chemicals.

The conditioner and combing technique:

- is cheaper than chemical treatments;
- is very safe to use with children;
- works by stunning the lice so you can remove them easily;
- requires as much time as a chemical treatment if used properly; and
- is environmentally friendly.

Older children can learn to use the conditioner and combing treatment themselves.



## HEALTH PLANS

### Individual and Emergency Health Plans

The Individual Health Plan (IHP) provides daily instructions for the management of students with health conditions. It may contain instructions concerning the routine medication regime, classroom considerations, and information regarding impacts for sports, camps and excursions. The plan is developed by a health professional (generally the State Schools Registered Nurse) in consultation with school staff, family, student and relevant medical professional (as needed). The State Schools Registered Nurse (SSRN) access students via a referral process, where the parent/carers, student (when able) and Principal provide written consent for the service. Students with Asthma and/or Anaphylaxis require Action plans, completed and signed by the student's medical practitioner.

Emergency Health Plans (EHP) are individualised plans for students with health conditions that provide step by step directions of how to manage an emergency health situation. If emergency medication is needed, instructions for use will be contained within the EHP. Generally, these plans are also developed by the SSRN following a referral and in consultation with the family and treating medical team as needed. All IHPs, EHPs and Action plans are reviewed and updated annually or as required when the health needs change. It is the responsibility of the family to provide updated information to school staff who will forward this to the SSRN for review.

Procedures for the administration of medication are in line with DoE guidelines. Families who have students requiring medication during school hours (both scripted and over-the-counter medications) must provide a "Consent to administer medication" form, signed by the parents/carers. This form is provided annually, and if medication changes. All prescription medication needs to be supplied to the school in the original pharmacy labelled container.

## HOMEWORK

Homework provides students with opportunities to consolidate their classroom learning, develop behaviours for lifelong learning beyond the classroom and involve family members in their learning. The setting of homework takes into account the need for students to have a balanced lifestyle. This includes sufficient time for family, recreation and cultural pursuits.

# HEALTH AND PHYSICAL EDUCATION

## Physical Education

Physical Education is offered to all students from Prep to Year 6. Students must wear a hat and closed in shoes when participating in the program of activities. The program assists in the development of gross motor skills, teamwork and provides students with the opportunity to engage with a range of sporting events throughout the school year.



Athletics Carnival

## School Sports Houses

Four sporting houses exist, **WALSH** (green), **WATSON** (red), **WATKIN** (gold) and **WALKER** (blue). Children are placed in a house following enrolment. Students with brothers or sisters at the school will be placed in the same house.

## Sporting Events

Throughout the school year, Walkervale State School students participate in various school, district and regional sporting activities. Our school has Athletics, Cross Country and Swimming carnivals each year. Information will be provided in the newsletter and through permission letters for these events.

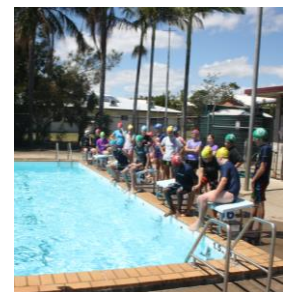


Students in Years 4, 5 & 6 will participate in Friday afternoon Interschool sport and will need to contribute to transport costs each week. There are many sporting opportunities available to students including Netball, Table Tennis, AFL Gala Day Boys & Girls, NRL Development Cup and Milo T20 Blast Cup Boys & Girls.

## Swimming

School swimming is conducted as part of the school Physical Movement program during Term 4 for students in Years Prep-6. Swimming forms a core component of the curriculum and all students are expected to participate. If a child is not to attend due to a medical condition, a note to that effect must be brought to the classroom teacher.

All students **MUST** wear a **sun-safe swim shirt** during swimming sessions. Students will be unable to participate if they do not have one.



# ILLNESS AT SCHOOL

Children who become ill at school are sent home as soon as possible. When this occurs, a parent or other emergency contact will be notified. **For this reason, it is vital that emergency contact phone numbers are current.** Some medical conditions require exclusion from school to prevent the spread of infectious diseases to other students and staff. For more information visit:

[https://www.health.qld.gov.au/\\_data/assets/pdf\\_file/0022/426820/timeout\\_poster.pdf](https://www.health.qld.gov.au/_data/assets/pdf_file/0022/426820/timeout_poster.pdf)



# INSTRUMENTAL MUSIC

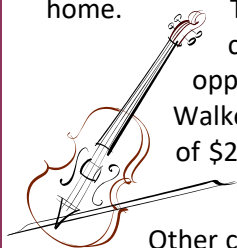
Instruction in the learning of **strings** (from Year 3), and **woodwind, brass, percussion instruments** (from Year 4) is available at our school.

Children are tested for suitability and, subject to successful completion of the test, are allocated a position in the school program. Lessons and large group rehearsals are conducted weekly. It is expected that students selected practise regularly at home.

Throughout the year students will be expected to participate in combined schools workshops, competitions and other playout opportunities.

Walkervale State School provides a limited number of instruments for hire at an annual contribution of \$20.00 per instrument. An annual district library contribution of \$20.00 per student is charged to all instrumental music students for ensemble music and copyright fees.

Other costs include \$16.00 for an Ensemble Folder (from the students' second year of music) **as well as textbooks** for their instrument and other incidentals including rosin, reeds etc (approximately \$100 for 1st year players and \$50 for 2nd year and beyond).



## JEWELLERY/TOYS/HAIR BANDS

For safety reasons, jewellery is not to be worn to school. Students can wear a watch. For students with pierced ears, a single set of sleepers or studs only may be worn. No spacers allowed. A medical alert bracelet or medical alert necklace is also permitted. No visible body piercings can be worn, i.e. nose, eyebrow. Items of significant cultural or religious belief may be acceptable with written notification to administration. Long hair is to be tied back safely using plain coloured hair bands/ties. Please no novelty type hair bands/ties or dyed/coloured hair. At no time are toys to be brought to school unless requested by the classroom teacher.

## LOST PROPERTY

Lost property is located under the B Block stairs, near the Tuckshop. Please keep a regular check on your children's belongings. Labelled clothing will be returned to the owner, but unclaimed clothing will be cleaned, sorted, and donated to charitable organisations. Please name all items of clothing, including hats and lunch boxes.

## LANGUAGES (JAPANESE)

The Australian Curriculum: Languages is designed to enable all students in Australia to learn a language in addition to English.

### Statement on mandatory languages in Years 5 and 6

The Queensland Government is committed to a vision of quality language studies in schools across Queensland. When taught in a cultural, historical and social context, language studies widen students' horizons and understanding of the world, helping them to participate more effectively in their own diverse society and in a globalised world.

Learning a language also has a positive impact on a learner's intellectual development. It gives students a deeper knowledge of the structures and processes of communication, develops students' capacity in their first language and provides them with analytical and communicative skills that will enhance their learning in other key fields.

### Language studies in Japanese in 2026:

All schools are required to deliver language studies to their students. Our students at Walkervale School, study Japanese as their language. Japanese will be taught with a qualified teacher via on-line lessons through the Capricornia School of Distance Education using the QLearn platform and supported by a member of Walkervale Staff. This format has been undertaken in 2025 with great success and high student engagement. Students will complete a one-hour lesson each week.

Students understanding, learning and assessment will focus on the following key priorities:

- Communicating meaning in Japanese.
- Understanding languages and culture.

Exemptions from language studies policy:

There is a requirement that all state school students in Years 5 and 6 study a language. Exemptions will be granted only in exceptional circumstances.

Decisions to exempt individual students from the school's Languages program are made by the Principal, when it is identified that this is in the best interest of the student and in consultation with Parents/Carers.

## MOBILE PHONES & ELECTRONIC DEVICES (PHONES AWAY FOR THE DAY)

The use of mobile phones (including watchphones) and electronic devices in class are disruptive to the learning environment of all students. It is acknowledged that there are times when it is genuinely appropriate for students to have access to a mobile phone. Immediately on entry to the school premises, mobile phones (labelled with student's name) will need to be taken to the school office for secure storage during the day. They can then be collected by the student at 3pm. **No liability will be accepted by the school in the event of the loss, theft of, or damage to any device brought on to the school premises.**

The Queensland Government is committed to reducing the distraction of mobile phones and other devices to provide optimal learning environments for all state school students.

All Queensland state school students must keep their mobile phones switched off and 'away for the day' during school hours. Notifications on wearable devices, such as smartwatches, must be switched off so that phone calls, messages and other notifications cannot be sent or received during school hours.

Read more at [qld.gov.au/PhonesAway](http://qld.gov.au/PhonesAway)



## MUSIC

All classes in the school participate in a music program. This program aims to develop an understanding and appreciation of music in each child and to develop skills in the following areas – singing, rhythmic development, movement, playing of instruments, listening and music literacy. Music has shown proven neurological benefits for brain development in children, as well as a positive impact on the health and wellbeing of all students.

## NAPLAN

All students in Years 3 and 5 will be assessed using online national tests in Reading, Writing, Language Conventions (Spelling, Grammar and Punctuation) and Numeracy. The NAPLAN tests for 2026 will be held in March. Individual Student Reports will be distributed by schools later in the year.

## NEWSLETTER

Twice a term, a school **Newsletter** is emailed to all families. **For your convenience, the Newsletter is also accessible via our school's website and Facebook page.** The newsletter is our means of communication to parents and we ask that you read it carefully.

## PARADES

Parades are held each Monday at 2:15pm, as a means of fostering a sense of school spirit, to recognise student achievement and to communicate information. Parents/Carers and community members are welcome to attend our parades. Whole school parades are usually held for special events and at the end of the year.



## P & C

**Come Join Our P&C Family! ♥**

Our P&C plays such an important role in our school and wider community — and we'd love for you to be part of it!

We meet in the **Meeting Room (A Block)** on the **third Wednesday of each month during the school term**, starting at **3:15pm**.

By joining the P&C, you can help make our school an even better place for our children to learn and grow. We raise funds through fun events like **discos, cent sales, school fetes**, and more — supporting our **tuckshop, uniform shop**, and all sorts of school improvements.

It's a great way to **get involved, meet other parents**, and have your say in what's happening at school. You can take part as much or as little as you like — every bit of help makes a difference!

We love welcoming new faces, so come along to a meeting and see what we're all about. We can't wait to meet you! ✨

## PARENT & VOLUNTARY HELPERS/VISITORS REGISTER

All visitors to the school, including Parent Helpers, are required to sign in at the School Office.

## PERSONAL DETAILS

Should there be any change to personal details provided at the time of enrolling your child/children it is essential that the office be advised immediately. If your student becomes ill or is injured during the day your updated details will assist us to contact you immediately. Ensure that your emergency contacts are updated regularly also.

## PHOTOGRAPHS

Official school photographs are taken annually. Specific instructions will be provided prior to your child being photographed.

## POSITIVE BEHAVIOUR FOR LEARNING (PBL MODEL) SEE ATTACHED PBL BROCHURE

At Walkervale State School, Positive Behaviour for Learning (PBL) aims to build safe, positive and productive learning environments for our school community through shared understanding and explicit teaching of expectations alongside acknowledgement and encouragement of consistent positive behaviour. Our mascot, Rocky the Wombat, encourages staff and students to **BE RESPONSIBLE** for ourselves, **BE RESPECTFUL** of others and **BE SAFE** by myself and with others. His **COOL RULES** lessons help students to understand how to be respectful, responsible & safe.

PBL encourages students to continue their positive behaviour on a daily basis through 'Gotcha' card acknowledgements and incentives. Students not following the school-wide expectations understand there are consequences based on the School's Student Code of Conduct.

Our PAUSE program teaches staff and students about the key parts of the brain and how to recognise body cues that they are about to 'flip their lids'. This program also teaches strategies for emotional self-regulation and skills for mindfulness, gratitude, empathy and a growth mindset.







# EXPECTATIONS

## BE LIKE ROCKY



### Be Responsible

### Be Respectful

### Be Safe

## BE EXTRAORDINARY



## Be Responsible

*for ourselves*

We use these Cool Rules

- Own your behaviour
- Attempt every task
- Be ready to learn
- Right place, right time





## Be Respectful

*of others*

We use these Cool Rules

- Be kind to others
- Use your manners
- Speak and listen politely
- Care for the environment





## Be Safe

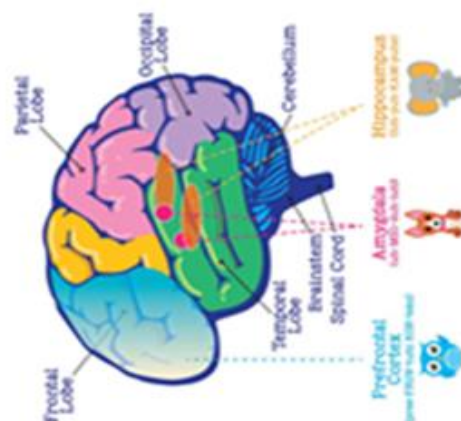
*by myself and with others*

We use these Cool Rules

- Use the HIGH FIVE
- STOP, THINK, DO
- Hands and feet to yourself
- Be healthy and sun safe



## 3 Key Parts of your Brain



# QPARENTS

QParents invitations will be emailed to parents/carers when your child commences school.

Due to changes to the consent management within schools, parents/carers are **strongly** encouraged to sign up to QParents. This will give parents the ability to respond electronically to any consent forms issued for camps, excursions, sport, swimming etc.



Other details parents/carers can access through QParents include:

- Accessing previous report cards as well as receiving current report cards prior to email copy being sent
- Checking and updating student absences
- Checking and updating student medical conditions
- Checking and updating student address
- Checking and updating parent contact and address
- Viewing invoice and payment details
- Making online payments

Separate QParents information is included in the enrolment package which outlines the benefits to parents/carers having access to this secure online parent portal.

If you have any queries regarding QParents, please visit [qparents.qld.edu.au](http://qparents.qld.edu.au) or phone the school for more information.

## RELIGIOUS INSTRUCTION

Bundaberg Religious Instruction Cooperative Committee provide Religious Instruction to students whose parents/carers have indicated they wish their child to participate in Religious Instruction. Participation in Religious Instruction is not compulsory. Instruction is provided to participating students by visiting Ministers of Religion or accredited instructors for students in Years 1-6 (dependent on available religious instructors) each week for 30 minutes.

Students who do not participate will receive other instruction in a separate location during the period arranged for Religious Instruction.

Permission to participate in the program is obtained at the time of enrolment by completing the Religion-Religious Instruction consent section on the *Application for Student Enrolment Form*. Religious Instruction personnel seek permission from the Principal to deliver the program to students in Years 1-6. You may withdraw or change consent for your child regarding their Religious Instruction class at any time by advising the school in writing.

# REPORTING TO PARENTS & PARENT/CARER INTERVIEWS

**Academic reporting** is a comprehensive written report communicating information to parents, carers and students about student achievement. Students are assessed and reported on against the achievement standard for each curriculum area taught. Academic reports will be issued twice a year, at the completion of each semester. The report represents the student's level of Academic Achievement at the time of reporting as well as Effort and Behaviour for each student.

## 3 Way Reporting

In addition to providing written reports twice a year, the school offers parents the opportunity to discuss their child's educational performance during 3 Way Reporting Interviews. It allows students, parents and teachers the opportunity to meet and discuss the students' progress and set goals. 3 Way Reporting requires the student to attend the interview with parents/caregivers and the teacher. Student progress can be maximised when they are part of the teaching/learning process. As parents/caregivers are an integral part of the students achieving success, it is imperative that they are involved and informed of student progress.

3 Way Reporting:

- Provides progress information to students and parents
- Enables students to monitor their own learning and establish goals in collaboration with parents and teacher
- Encourage parents to take an active role in and responsibility for their child/children's learning
- Enable the class teacher to gain greater insight into students' strengths, needs and attitudes.

## RESOURCE CENTRE (LIBRARY)

Our Resource Centre contains a wide range of junior to senior fiction titles and non-fiction texts for borrowing by both students and teachers. The building itself also contains a media room and the 'Computer Cave' to support student learning.

The Resource Centre is open each day for lessons, and during lunchtimes students are able to participate in quiet activities and are rostered to access iPads and computers.

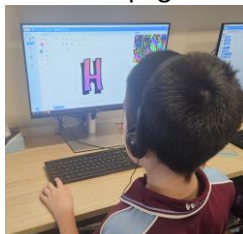
All students are able to borrow books from the library for recreational reading. The terms of borrowing for each year level are as follows:

- Prep, Year 1 and 2 may borrow 1 item for one week  
Students in Prep to Year 2 must have a library bag to protect borrowed items. This may be a material drawstring bag or a sturdy plastic bag.
- Year 3 and 4 may borrow up to 2 items for two weeks
- Year 5 and 6 may borrow up to 3 items for two weeks

A library bag is recommended for students in Years 3-6 for the protection of borrowed items.

All items are due back to the library at the end of each school term. Each student is responsible for returning borrowed resources in good condition by the due date. Failure to do this will result in an overdue notice and account being issued for book replacement.

Scholastic Book Club is distributed twice during each term for purchase by students. Information regarding due dates can be found in the school newsletter and on our Facebook page.



# TUCKSHOP

🍎 Welcome to Our School Tuckshop!

Our school tuckshop operates every Wednesday, Thursday, and Friday, serving up fresh, healthy, and delicious meals for our students. It's more than just a place to grab lunch — it's a space where our school community comes together to promote healthy eating and support important fundraising initiatives.

The tuckshop is run by our friendly Convenor and a team of dedicated parent volunteers who prepare and serve food with care. Volunteering in the tuckshop is a fun and rewarding way to get involved in school life, meet other parents, and see the smiles on our students' faces each day!

Whether you can spare a few hours once a term or help more regularly, we'd love to have you join our team. No experience is needed — just a willingness to help and a cheerful attitude!

👉 Join us in keeping our tuckshop thriving! To volunteer or learn more, please contact Michelle at [walkervaletuckshop@outlook.com](mailto:walkervaletuckshop@outlook.com)

Our tuckshop currently uses an online ordering program called School24. You can download the app and order from the convenience of your home. Orders are accepted until 8:45am of the day you wish to order for. You can also come in and order over the counter. We take cash and EFPTOS and would love to assist you with your orders.

Tuckshop orders are distributed using a "Bag Ordering System". First Break and Second Break are to be ordered on separate paper bags. Students in years 1-6 then come to the tuckshop at the break to collect their order. Prep orders are collected by Teacher Aides and delivered to students. School uniforms are also available for purchase from the tuckshop.

Scan the QR code to download our School24 online ordering app.



## SUN SMART POLICY

Our school Sun Smart Policy is developed in collaboration with the P & C. The school policy includes:

- Swim shirts must be worn by **Prep - Year 6** students during all water-based activities including swimming lessons. The only exception will be that swim shirts do not need to be worn during races at school swimming carnivals. In these cases, competitors will be required to adopt a range of sun protection measures.
- Provision of a broad-spectrum, water-resistant sunscreen of SPF 30 or better for students to apply on uncovered areas of the skin during outdoor activities.
- Students **must** wear a hat during lunch breaks.



Our school is a Sun Smart School and promotes the importance of parents, teachers, ancillary staff and voluntary helpers as role models for students in relation to sun protection strategies.





# Parent and Community Code of Conduct

We welcome parents, carers and visitors into our school and expect that you will:

- ✓ be polite to others
- ✓ act as positive role models
- ✓ recognise and respect personal differences
- ✓ use the school's communication process to address concerns
- ✓ ensure your child attends school ready to learn
- ✓ support the Student Code of Conduct
- ✓ recognise every student is important to us
- ✓ contribute to a positive school culture
- ✓ work together with staff to resolve issues or concerns
- ✓ respect people's privacy.





# Parent and Community Code of Conduct

## Supporting learning, wellbeing and safety in every Queensland state school

We welcome parents<sup>1</sup> and other members of our diverse community into schools across Queensland.

Working together with their school community<sup>2</sup>, school staff support the learning and wellbeing of every student, and are entitled to a safe work environment.

Parents and other visitors to schools support safety by ensuring their communications and conduct at the school and school activities is respectful.

Elements of engagement	It is expected that parents and visitors to our school communities will:	Parents and visitors to our school communities demonstrate this by:
<b>Communication</b> 	<ul style="list-style-type: none"> <li>• be polite to others</li> <li>• act as positive role models</li> <li>• recognise and respect personal differences</li> <li>• use the school's communication process to address concerns</li> </ul>	<ul style="list-style-type: none"> <li>• using polite spoken and written language</li> <li>• speaking and behaving respectfully at all times</li> <li>• being compassionate when interacting with others</li> <li>• informing staff if the behaviour of others is negatively impacting them or their family</li> <li>• respecting staff time by accepting they will respond to appropriate communication when they are able</li> <li>• requesting a meeting to discuss any concerns about their child's education — allowing staff time to prepare and appreciating their time may be limited</li> </ul>
<b>Collaboration</b> 	<ul style="list-style-type: none"> <li>• (parents) ensure their child attends school ready to learn</li> <li>• support the Student Code of Conduct</li> </ul>	<ul style="list-style-type: none"> <li>• taking responsibility for their child arriving and departing school safely on time every day</li> <li>• reading and encouraging their child to understand and follow the Student Code of Conduct</li> </ul>
<b>School Culture</b> 	<ul style="list-style-type: none"> <li>• recognise every student is important to us</li> <li>• contribute to a positive school culture</li> <li>• work together with staff to resolve issues or concerns</li> <li>• respect people's privacy</li> </ul>	<ul style="list-style-type: none"> <li>• valuing each child's education</li> <li>• acknowledging staff are responsible for supporting the whole school community</li> <li>• speaking positively about the school and its staff</li> <li>• not making negative comments or gossiping about other school community members, including students — in person, in writing or on social media</li> <li>• understanding, at times, compromises may be necessary</li> <li>• considering the privacy of all school community members at all times, and understanding that the school cannot share confidential information.</li> </ul>

<sup>1</sup>The term 'parent' refers to parents, carers, guardians and people who exercise parental responsibility for a child.

<sup>2</sup>The term 'school community' refers to staff, students, parents, local business and community organisations and visitors to the school.



# 2026

## School calendar

### Queensland state schools

DECEMBER 2025	JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST	SEPTEMBER
S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 30 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
OCTOBER	NOVEMBER	DECEMBER	JANUARY 2027	FEBRUARY 2027
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 31 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28

- School holidays
- Public holidays
- Staff professional development/student free days
- Part public holiday after 6 pm

There are 195 school days in 2026.

Semester 1, 2026 commences for teachers on 22 January and for students on 27 January.

#### Staff professional development days

Staff professional development days for teachers are 22 and 23 January, 16 and 17 April and 4 September 2026. Schools are able to decide when they undertake the required hours for professional development for the flexible days, as long as they are on the flexible days, in the school holidays or out of school hours.

#### Public holidays

Queensland public holidays are set by the Minister for Industrial Relations.

Public holidays for local show days are not shown due to diversity of dates across the state.

#### Final dates for student attendance

20 November is the final date for Year 12 attendance for receipt of a Senior Statement. 27 November is the final date for student attendance in Years 10 and 11.

Some schools in regional, rural and remote areas will close for the summer holidays on 4 December.

*The information in this calendar was correct at the time of publication but may be subject to change.*

For more information and the latest version of this calendar, visit

[www.education.qld.gov.au](http://www.education.qld.gov.au)